

1. Top of invoice should have Scalpel Connect Logo
2. Underneath or next to the logo, should be Scalpel Connect contact information (address and website)
3. The current invoice has Invoice number (great) and also reference number.
 - 3.1. What is reference number and do we need?
4. Next Section should be the Bill to and Amount Due like the current invoice
 - 4.1. Enhance to add Facility Address
 - 4.2. Enhance to make the amount due more prevalent, (Bold, larger, etc)
5. Next, we should present billing terms (Net 15, Net 30) and Due date
 - 5.1. Need to discuss billing terms and if this will be standard across all Employers
 - 5.2. Do we need ability to change with Admin function?
 - 5.3. On the current Invoice, we list Subject, Invoice Date, Due Date
 - 5.3.1. I don't think we need Subject (which is the name of job)
 - 5.3.2. We do need provider name
 - 5.3.3. We need the coverage dates of the week of the invoice
 - 5.3.4. Dates need to be in MM/DD/YYYY format
6. Item Detail Section
 - 6.1. Needs to include Reg Hours / Rate / Total
 - 6.2. Overtime Hours / Rate / Total
 - 6.3. Oncall Hours / Rate / Total
 - 6.4. All approved expenses should be separate line item with details, and total amount
 - 6.5. This should then be calculated to a subtotal
 - 6.6. On current invoices, taxes should be Platform fee (with the Percent) and then total
 - 6.7. Then the total is Subtotal plus Platform Fee
7. At bottom should be Section for Payment Options and Billing Help
 - 7.1. Ideally, we would have a few fields that an Admin can edit to enter the information EX:
 - 7.1.1. Billing Help
 - 7.1.2. Payment by ACH
 - 7.1.3. Payment by Check
8. Question for Team:
 - 8.1. Should we look into adding an Employers full invoice balance and past due amounts?
 - 8.2. Should invoice include anything about late fees?

Sample Invoice



Tusk Enterprises LLC
2000 E Lamar Blvd # 250
Arlington TX 76006
www.rhinomedical.com
www.ivorymedical.com

Invoice

#INV22158

07/31/2025

PO#/VMS ID#:

Bill To

Blessing Hospital
Quincy Anesthesia Associates
1005 Broadway
Quincy IL 62305

AMOUNT DUE

\$11,433.42

Due Date: 08/30/2025

Terms	Due Date
Net 30	08/30/2025

Item	Quantity	Options	Rate	Amount
Coverage Dates				
Mark Blair				
07/21/25 - 07/25/25				
Hourly Rate	40.25		\$225.00	\$9,056.25
Per Diem - Actual	5		\$25.00	\$125.00
Lodging Stipend	5		\$100.00	\$500.00
Car Stipend	1		\$950.00	\$950.00
Flight - Actual	1		\$763.97	\$763.97
07/25 07/27				
Travel Surcharge - Flight - 5% Service Fee			5%	\$38.20

Subtotal \$11,433.42

Tax Total (0%) \$0.00

Total \$11,433.42

Amount Due \$11,433.42

Current	1-30 Days Past Due	31-60 Days Past Due	>60 Days Past Due	Amount Outstanding
\$28,543.89	\$9,040.41	\$0.00	\$0.00	\$37,584.30

For assistance, please email Billing Team at invoices@teamtusk.com, or phone **866-267-4466**

Remittance Options Include:

Payment by ACH or Transfer

ABA/Routing: 111000025
Account#: 004787013471

Payment by Check:

Tusk Enterprises LLC
2000 East Lamar Blvd. Ste. 250
Arlington, TX 76006

Please send all remittance information to invoices@teamtusk.com. Please reference your invoice number to ensure your account is properly credited.



Current Invoice



Moana Stevens

Dolor anim sint laud

Invoice Number		Reference
#SCL-00277		333
Billed To		Invoice (USD)
Quyn Donaldson Delilah Talley		\$0.00
Subject	Invoice Date	Due Date
Single day job	31/07/2025	
Item Detail		Amount
Timesheet Of July 2025 week#1		\$0.00
Over Time		\$0.00
On Call		\$0.00

Expenses

Subtotal	\$0.00
Tax (10%)	\$0.00
Total	\$0.00