



May 17, 2024

PRNExpress

FUNCTIONAL SPECIFICATION
DOCUMENT

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Version Log

S.No.	Description	File	Date
1	Functional Specification Document (FSD)	PRN Express - FSD V 1.1	March 27, 2024
2	Feedback (April 5, 2024)	PRN Express – FSD V 1.2	April 9, 2024
3	Feedback (April 16, 2024)	PRN Express – FSD V 1.3	April 18, 2024
4	Feedback (April 18, 2024)	PRN Express – FSD V 1.4	April 19, 2024
5	Calendar Functionality	PRN Express – FSD V 2.0	May 17, 2024

Overview

The project is to develop a solution that will serve as a platform to connect service providers related to health with the facilities that need to hire such providers. The providers will be able to view the facilities and jobs available, view their details, and apply for the preferred job using the application. The application will help the facilities increase their reach and eventually help them improve their business.

Project Scope

The scope of the project is to develop a mobile and web application for the iOS and Android platforms managed by a web-based admin panel.

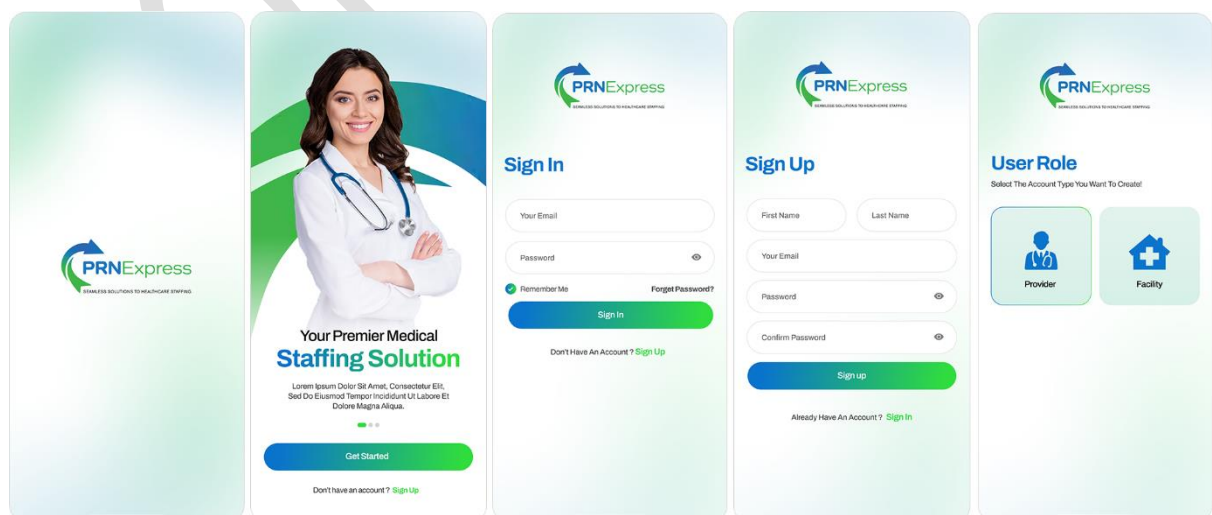
With this, there is a need to develop an informative website.

Roles and Rights

Roles	Type	Rights and Actions
Providers	Application User	Account Registration, Profile Setup, Job Searching, Jobs detail view, and apply on jobs, Community, and Chat.
Employers	Application User	Account Registration, Profile Setup, job creation, timesheet management, Chat, and Community.
Admin	Web-Based Panel	User management, jobs and profession management, content management, support, and Community.

Splash Screen

The application will start with an appealing and interactive splash screen, which will display the app's name, logo, and tagline. This screen will appear for 3 - 5 seconds on the mobile application. The splash screen's purpose is that cover the time while the app is loading.



Provider – User Authentication and Registration

Signup

After the splash screen, users will be re-directed to the Sign-Up or Sign-In screen from where they may opt to Sign Up. Doing so will re-direct them to the Sign-Up screen of the application.

Fields	Validation	Example
First Name	This field will only accept Alphabets as input. The field will be validated to accept a string.	John
Last Name	This field will only accept Alphabets as input. The field will be validated to accept a string.	Doe
Email Address	This field will accept Alphabets, Numbers, and Symbols. The standard email validations will also apply i.e. Email addresses consist of a local part, the "@" symbol, and the domain respectively.	Johndoe94@gmail.com
Phone Number	This field will accept Numbers Only.	+1234567899
Date of Birth	The field will accept the date only in the format (MM/DD/YYYY) .	12/04/1995
Address	This field will accept Alphabets, Numbers, and Symbols.	Robert Robertson, 1234 NW Bobcat Lane, St. Robert, MO 65584
BIO	Text Area for description	-
Upload Profile Image (optional)	File Upload	png, jpeg, etc. (only image format)
Specialty	Dropdown selection	Nurse Practitioner
Degree	Dropdown selection	MBBS Passing Year: 2020
Skills	Dropdown selection	Stress Management, Diagnosis
Medical License	To add a Medical License; <ul style="list-style-type: none"> Title Number State Expiration Date 	Lead Nurse LSC 1232141 Florida 11/25/2020
Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@

Confirm Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@
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Verify Email Address

For email verification, the user will receive a code (OTP) on their email address. The user will enter the code and verify the email.

Setup Profile

Users/Provider will set up their profile after all these steps. This process can be skipped also and can be fulfilled later.

Fields	Validation	Example
SSN	This field will only accept numeric as input.	123-45-6789
NPI	This field will only accept numeric as input.	1200000012
Driver License	Form with the following fields, <ul style="list-style-type: none"> License number State Expiry Date Front Side image (Driving License) Back Side image (Driving License) 	LSC 1234352 Florida 11/30/2024 Image: Front Side Image: Back Side
Board Certified	There will be an option to select between Yes or No. If the user selects Yes then the following fields will be enabled; <ul style="list-style-type: none"> Effective Date Board Name Last Recertification (Date or N/A) If the user selects No then the user will proceed to the next step of eligibility.	March 20, 2024 Abc Board Name
Board Eligible	If the user is board certified, then it will be by default a Yes and not, then there will be an option to select between No and N/A .	
Fellowship	Form with following fields, <ul style="list-style-type: none"> Fellowship Name Completion Date There will be an option to select N/A.	Nephrology 03/21/2020
Certification	Form with following fields, <ul style="list-style-type: none"> Certification Title 	Certified Nurse Practitioner Abc Facility

	<ul style="list-style-type: none"> Institute Name Certification Date 	March 24, 2024
Work Experience	Form with following fields, <ul style="list-style-type: none"> Position Organization Name Start Date End Date 	Nurse Practitioner ABC Facility March 2023 Present
Bank Information	<ul style="list-style-type: none"> Routing Number Account Number Bank Name 	123 456 7899 00129312381231032 ABC Bank
Undergraduate School	<ul style="list-style-type: none"> Degree Graduation School Graduation Date 	MBBS XYZ School 04/11/2018
Medical or Postgraduate School	<ul style="list-style-type: none"> Degree Graduation School Graduation Date 	MBBS XYZ School 08/23/2021
Residency	<ul style="list-style-type: none"> Name Completion Date 	ABC 08/23/2022
Reference	Form with following fields, <ul style="list-style-type: none"> Name Email Phone number 	Dr, John Doe John@example.com +1 123 123 1234-
CV	File Upload	PDF

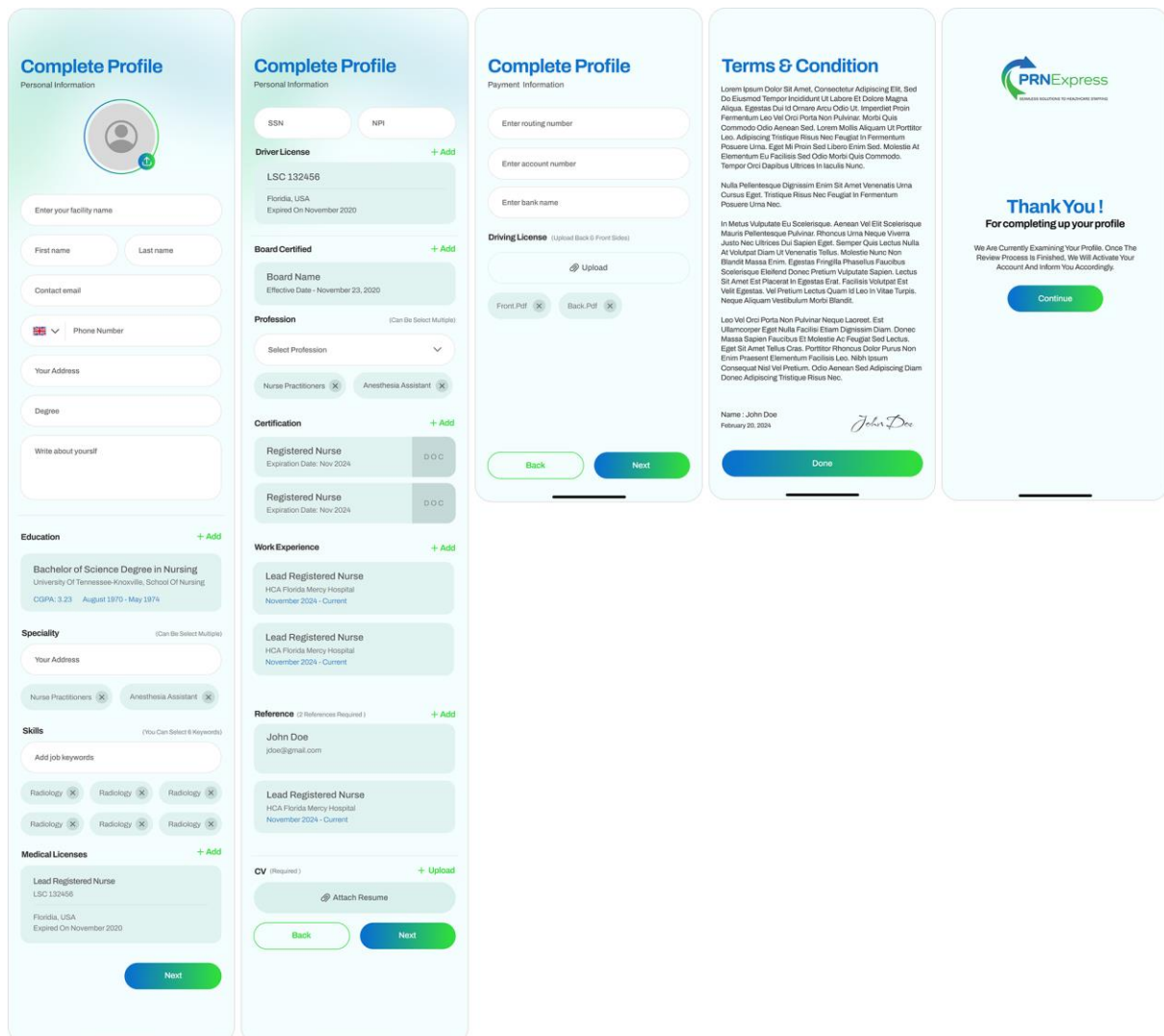
Digital Signature

After the verification of the email, the provider will submit their digital signature to the platform to agree the platforms T&Cs.

Sign In

Users can log in to the system using their email and password.

Fields	Validation	Example
Email Address	This field will accept Alphabets, Numbers, and Symbols. The standard email validations will also apply i.e. Email addresses consist of a local part, the "@" symbol, and the domain respectively.	Johndoe94@gmail.com
Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@



The image displays five sequential mobile app screens for a healthcare provider registration process:

- Complete Profile (Personal Information):** Fields for facility name, first/last name, contact email, phone number, address, degree, and a bio. Includes an 'Add' button for more details.
- Complete Profile (Personal Information):** Fields for SSN, NPI, Driver License (LSC 132456), Board Certified (Board Name, Effective Date), Profession (Nurse Practitioner, Anesthesia Assistant), Certification (Registered Nurse), Work Experience (Lead Registered Nurse), Reference (John Doe), and CV (Attach Resume). Includes 'Add' and 'Upload' buttons.
- Complete Profile (Payment Information):** Fields for routing number, account number, and bank name. Includes an 'Upload' button for Front and Back PDFs.
- Terms & Condition:** A screen with placeholder text for terms and conditions, a signature field, and a 'Done' button.
- Thank You!** A confirmation screen stating 'For completing up your profile' and 'We Are Currently Examining Your Profile. Once The Review Process Is Finished, We Will Activate Your Account And Inform You Accordingly.' Includes a 'Continue' button.

Forget Password

If a user forgets the password, the user will enter an email address, and an email will be sent to the user containing the OTP. The user will enter the OTP and reset the password.

Notifications

Users receive notifications for new jobs, job approvals/disapprovals, timesheet approvals/disapprovals, new posts, replies, etc. allowing them to stay engaged and respond promptly.

Notification Instances for Providers Interface:

New Job Notification: Notification informing the provider about the new job posted received.

Job Application Submission Notification: Notification informing the provider about the submission of the job application.

Job Approval/Rejection Notification: Notification informing the provider about the approval or rejection of any applied job.

Offer Notification: Notification informing the provider about receiving the offer of a contract.

Timesheet approval/rejection Notification: Notification to the provider upon approval or rejection of a timesheet.

Invoice Notification: Notifications regarding Invoice, payment processing, and transaction.

Comment on Post Notification: Notification indicating that there is a new comment on the provider's post.

System Updates and Maintenance Notifications: Notifications about system updates, scheduled maintenance, and any new features added to the platform.

These notifications serve to keep users informed about relevant actions, updates, and events within the Employer interface, enhancing user experience and engagement.

Job Module

Job Search

Users can utilize the search feature where they can search the products via keywords, and search filters.

Filters

1. Job Type
2. Specialty
3. Degree
4. Skills
5. Start date and end date
6. Location; State, City, Proximity; *distance in miles*
7. Employer
8. Facility
9. Rating

After searching, users will receive the search results featuring available job listings. Providers will be able to sort the job listings based on start date and hourly wages.

Job Listings

There will be job listings available as per the search results. The providers can view the job with job title, job type, date, Facility name, and short job description.

Map View (Jobs)

The jobs will be visible for providers in map view also as per the provider's location. Providers can view the job details by redirecting from the map view.

Calendar View

To improve the visualization and management of open and ongoing positions, our system have a calendar view that provides week and month views, offering a comprehensive and organized display of jobs. The week view provides a detailed layout of open and ongoing jobs/positions for each day, including job details and required roles, while the month view offers a broader overview, highlighting which days have open and ongoing jobs. Users can easily switch between these views using tabs or buttons, and color coding helps denote various statuses of jobs.

Providers can search for open and ongoing positions directly within the calendar view, using a search bar and advanced filters to narrow down results, with search highlights making it easy to locate relevant positions.

During the offer and acceptance workflow, providers can select their preferred work days through a selectable calendar, receiving confirmation of their chosen days and notifications sent to facilities.

Efficient process to facilitate providers applying for additional work days, with facilities receiving instant notifications of new applications and having the option to approve or reject them. An application form allows providers to specify their desired additional days, and both providers and facilities can track the status of applications through a dedicated dashboard, ensuring a smooth and efficient approval process.

Job Detail

The job detail is a crucial part of any job listing, as it provides potential applicants with information about the role, responsibilities, qualifications, and any other relevant details.

Providers can view the following details;

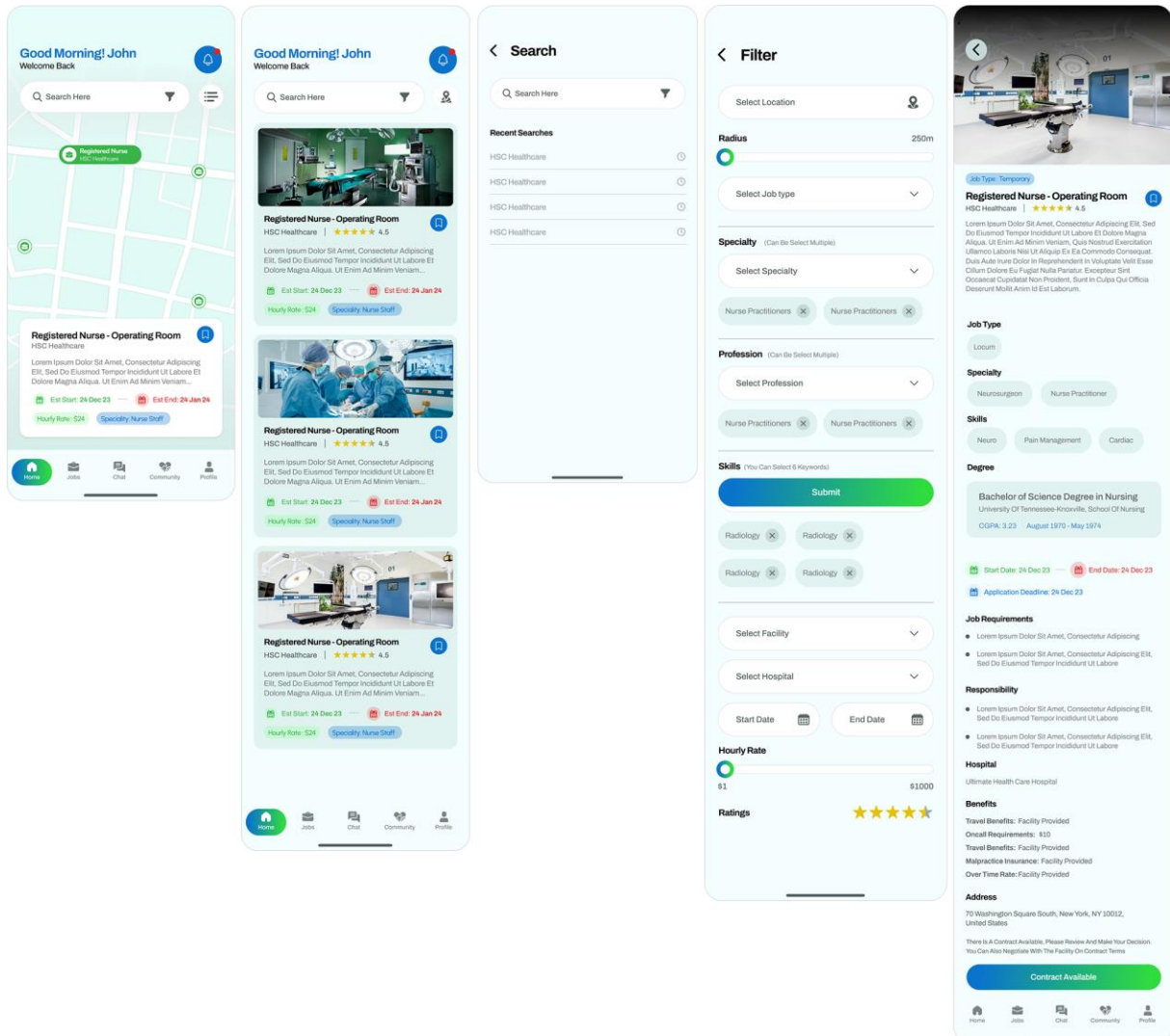
1. Job Number
2. Facility
 - a. Name
 - b. Image
 - c. Description
 - d. Type
 - e. Location
 - f. Size
 - g. EMR; *dropdown*
3. Employer information
 - a. Profile link
 - b. Rating and Reviews
 - c. Message
 - d. Report Option
4. Job type
 - a. Temporary (Locum)
 - b. Staff
5. Specialty
6. Degree
7. Skills
8. Job Description; ***descriptive***

- a. Short
 - b. Long
- 9. Job Requirements; ***descriptive***
 - a. Licenses Required
 - b. Other Descriptions
- 10. Shifts to Work; ***anyone selected***
 - a. Morning
 - b. Day
 - c. Night
 - d. Weekend
 - e. On-Call
- 11. Duration; ***EST start and end date***
- 12. Estimated Hourly pay
- 13. Estimated Weekly pay
- 14. Hours Per Week

The details about the employment contract will be available, which will be attached to every job listed.

- 15. Cancellation Policy
- 16. Benefits; ***Travel benefits and others***
- 17. On-call requirements
- 18. T&C for employment

If the provider is willing to apply for the job, the provider will accept the T&Cs and give the confirmation. The application will be submitted with their profile.



My Jobs

All the jobs with all their relevant statutes will be listed in this module for the registered users.

Ongoing

If the offer on the job is accepted, then the job will be listed here. The provider can view the job details of the particular job on which the provider is hired.

As the job started, the provider had to check in and check out daily to maintain the timesheet. As the input, the timings, overtime, and all will be calculated and the table will be maintained. For the expenses, there will be an option to add travel expenses. There will be three tabs, Info, Contract, and Timesheet

Info: In this tab, there will be all the job details.

Contract: In this tab, there will be the accepted contract.

Timesheets Tab

Weekly Timesheets:

- Timesheets are organized every week within this tab.
- Every week, a timesheet table is automatically generated.
- Providers can easily switch between different weeks using the provided options.

Automatic Time Tracking:

- Timesheets are automatically populated with check-in and check-out times.
- This automation streamlines the process, ensuring accurate recording of work hours.

Editing Capability:

- Providers have the option to edit their timesheets if needed.
- This flexibility allows providers to make corrections or adjustments as necessary.

Submitting Timesheets:

- Providers submit their completed timesheets to the Employer for approval.
- This submission initiates the review process by the Employer.

Employer Review and Feedback:

- Facilities have the authority to review submitted timesheets.
- If discrepancies or errors are found, the Employer can reject the timesheet with remarks.
- If discrepancies and errors are found, then the employer can correct and approve it.

Provider Corrections:

- When a timesheet is rejected, the Employer provides instructions for correcting the errors.

- Providers can make the necessary adjustments and resubmit the timesheet for approval.

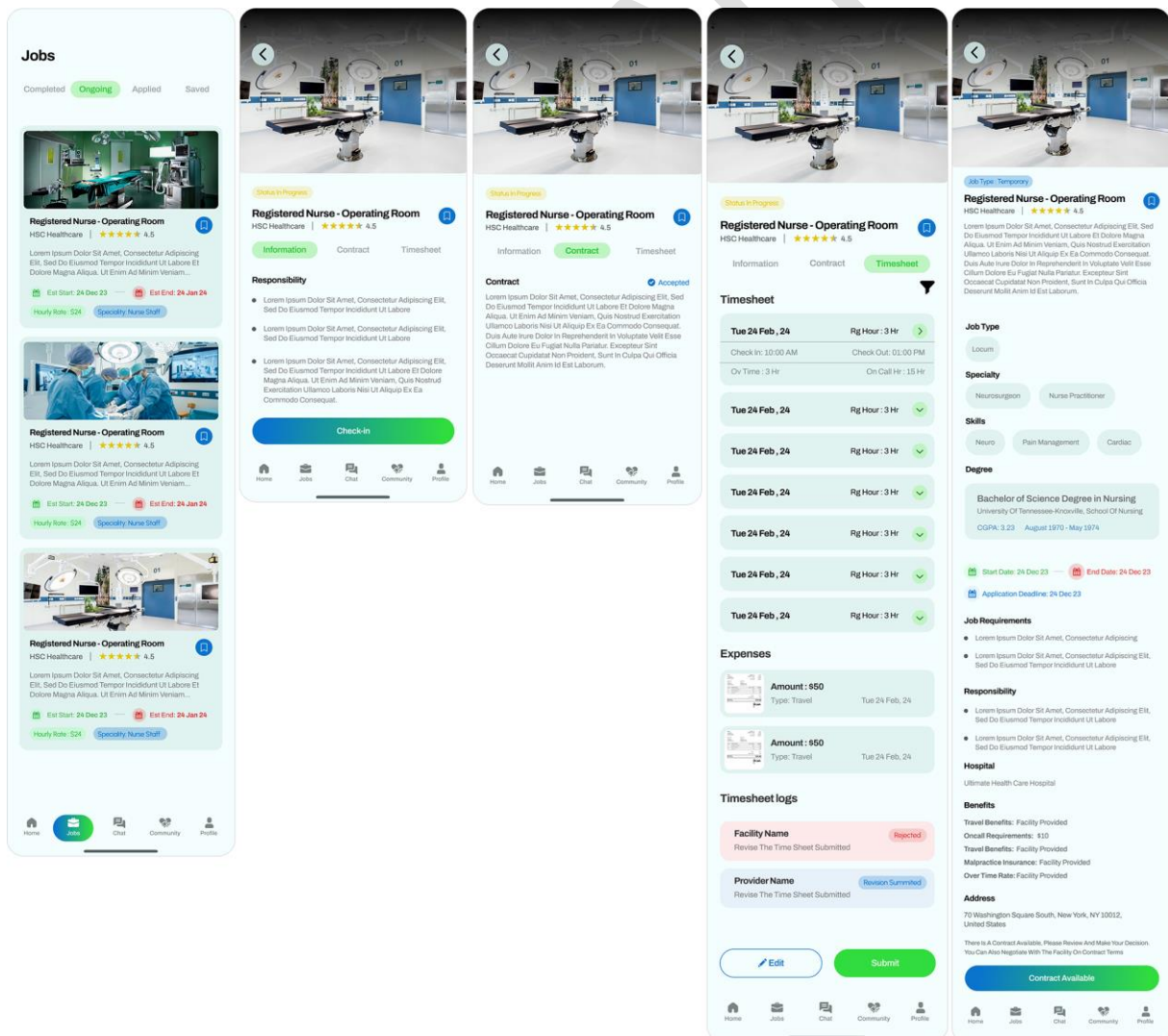
Approval and Payment:

- Upon approval by the Employer, the timesheet is marked as approved.
- Providers receive payment based on the approved timesheet.

Expenses:

To add expense, the provider will submit the details including;

- Amount
- Type; **dropdown**
 - Lodging
 - Air fare
 - Auto mobile
 - Other
- Date
- Upload Receipt: Optional



Jobs

Completed Ongoing Applied Saved

Registered Nurse - Operating Room
HSC Healthcare | ★★★★★ 4.5
Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...
Est Start: 24 Dec 23 — Est End: 24 Jan 24
Hourly Rate: \$24 Specialty: Nurse Staff

Registered Nurse - Operating Room
HSC Healthcare | ★★★★★ 4.5
Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...
Est Start: 24 Dec 23 — Est End: 24 Jan 24
Hourly Rate: \$24 Specialty: Nurse Staff

Registered Nurse - Operating Room
HSC Healthcare | ★★★★★ 4.5
Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...
Est Start: 24 Dec 23 — Est End: 24 Jan 24
Hourly Rate: \$24 Specialty: Nurse Staff

Check-in

Contract

Timesheet

Date	Rg Hour	Check In	Check Out	On Call Hr
Tue 24 Feb, 24	3 Hr	10:00 AM	01:00 PM	15 Hr
Tue 24 Feb, 24	3 Hr			
Tue 24 Feb, 24	3 Hr			
Tue 24 Feb, 24	3 Hr			
Tue 24 Feb, 24	3 Hr			
Tue 24 Feb, 24	3 Hr			

Expenses

Amount: \$50
Type: Travel
Tue 24 Feb, 24

Amount: \$50
Type: Travel
Tue 24 Feb, 24

Timesheet logs

Facility Name: Revised The Time Sheet Submitted Rejected

Provider Name: Revised The Time Sheet Submitted Revision Submitted

Job Type
Locum

Specialty
Neurosurgeon Nurse Practitioner

Skills
Neuro Pain Management Cardiac

Degree
Bachelor of Science Degree in Nursing
University Of Tennessee-Knoxville School Of Nursing
CGPA: 3.23 August 1970 - May 1974

Job Requirements

- Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...
- Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...

Responsibility

- Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...
- Lorem Ipsum Dolor Sit Amet, Consectetur Adipiscing Elit, Sed Do Euismod Tempor Incidunt Ut Labore Et Dolore Magna Aliqua, Ut Enim Ad Minim Veniam...

Hospital
Ultimate Health Care Hospital

Benefits
Travel Benefits: Facility Provided
On-call Requirements: \$10
Travel Benefits: Facility Provided
Malpractice Insurance: Facility Provided
Over Time Rate: Facility Provided

Address
70 Washington Square South, New York, NY 10012, United States

There is a Contract Available. Please Review And Make Your Decision. You Can Also Negotiate With The Facility On Contract Terms.

Contract Available

Calendar: In this tab, the provider can view the calendar of the job. The calendar will be specific to that job and the provider, and the provider can view the dates on the calendar on which the provider is hired.

Applied

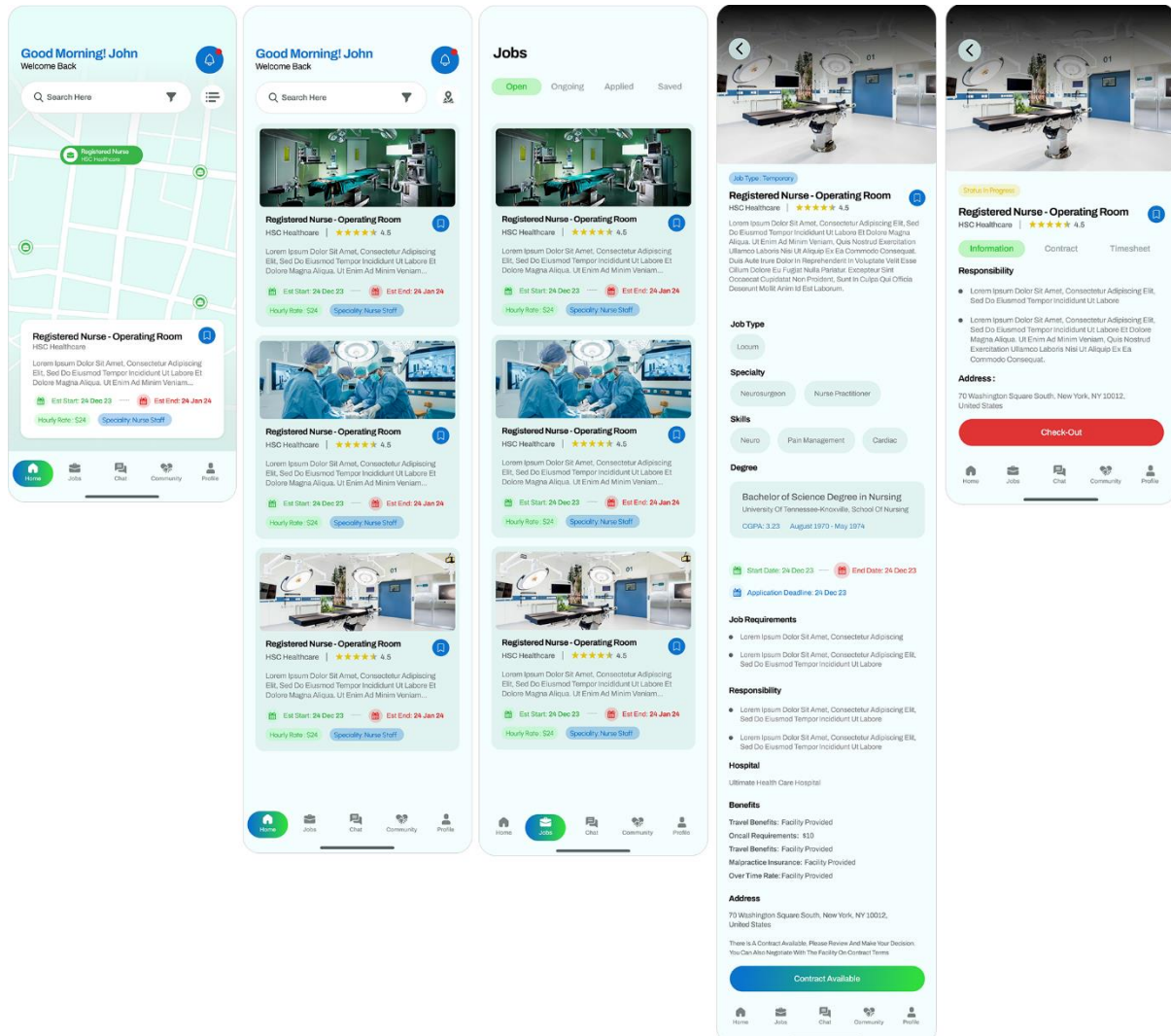
1. After the verification, the provider will receive the offers on the jobs. The details include all contract details terms and conditions and benefits with hourly rate, overtime rate, on-call rate, benefits, etc.
2. Providers can negotiate with the Employer on the contract terms via Chat.
3. If the Employer accepts the negotiated contract terms, they will update the contract accordingly and submit it. The system will then notify the provider via notification, and the provider can access the revised contract in the "Contract" tab within the job details of the applied job.
4. The providers will have the option to accept/reject the offers on the jobs.
 - If the provider accepts the offer, the job will be listed in the accepted Tab.
 - If rejected, the job will be listed in the Closed tab.

Saved Jobs

Users can view the jobs saved to apply for them later.

Closed

The jobs that are completed will be listed here with closed status. The providers can view the job details and can give ratings and reviews to the Employer as per their experience.



Community Module

There will be a dedicated module for the community for users to share their views by creating posts.

The community allows users to engage in discussions, share experiences, and exchange valuable insights. Users can interact via comments. Users will have the following options in the community:

Post

Users can create and view posts to initiate discussions. For creating, users can add text for the posts with attachments (video and photo).

Like and Comment

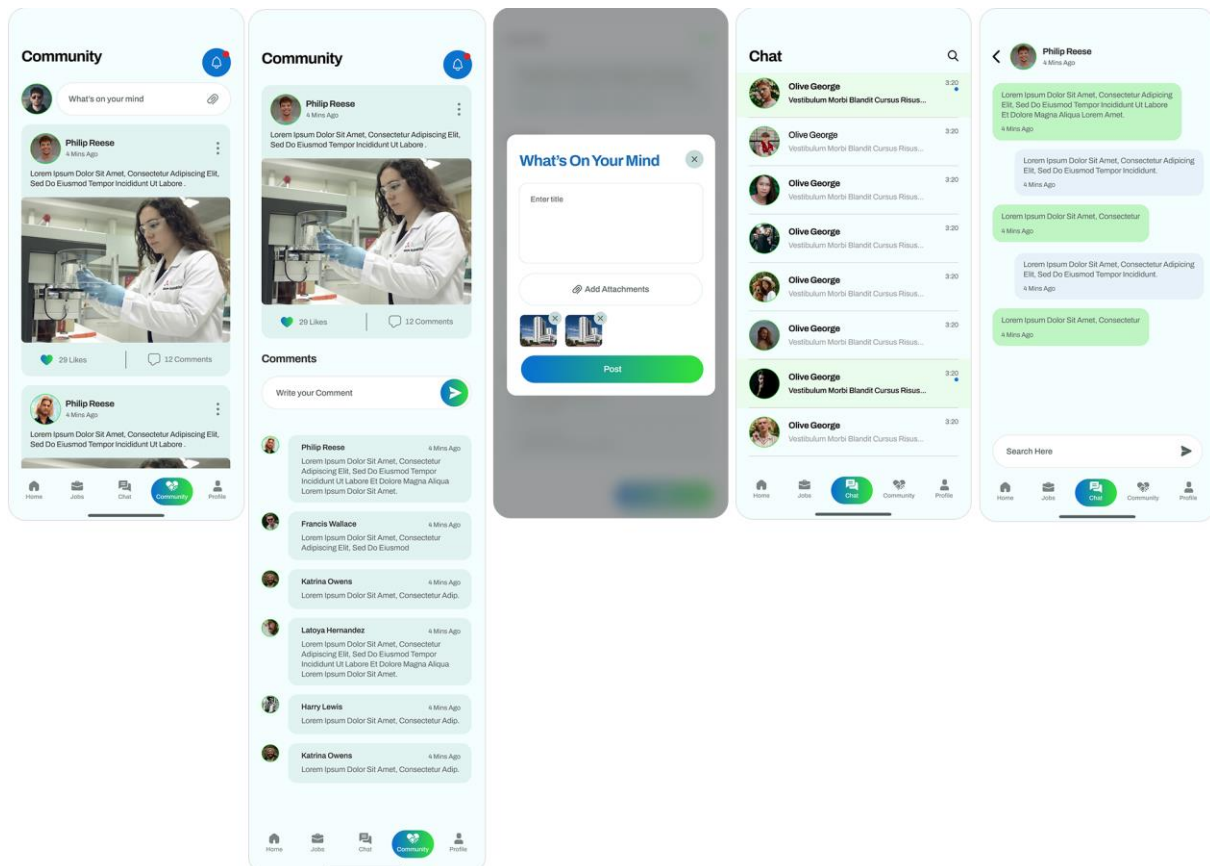
Users can participate in existing posts by liking a post and posting comments and replies.

Report a Post and Comment

They can also report any inappropriate or abusive posts and comments.

Chat

Providers can chat with the facilities/organization after they applied for the jobs. They get access to chat after they've applied and can chat with the employer anytime. The providers can send audio, video, and document attachments in the chat.



My Profile

Bio

Providers can manage their profiles created while registering. If providers skip this at that stage, they can set up from the profile section or edit information too.

My Posts

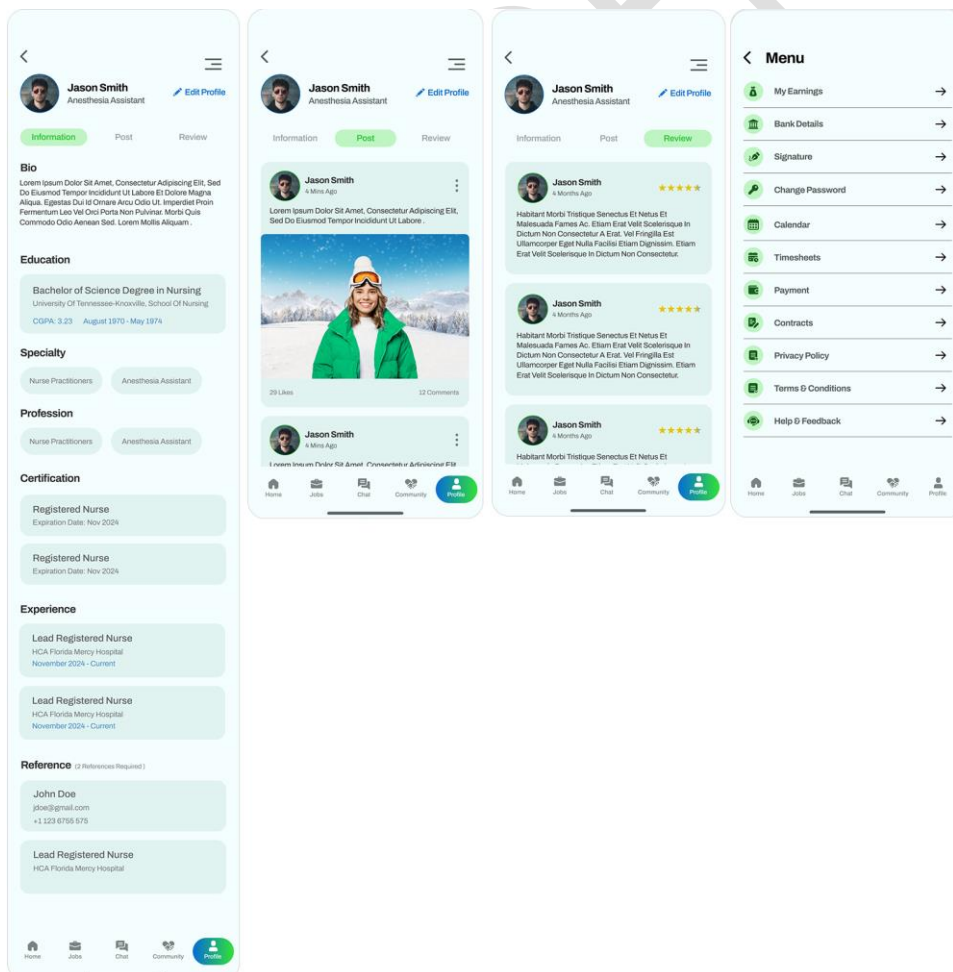
Providers can edit and delete the posts they have created for the community.

Edit Profile

The providers can edit profile information except the email address and username.

Settings

1. Change Password
2. My Earnings
 - a. This section will show the total earnings of each specific provider.
 - b. Transaction History will be available with each job. Providers will view the job details and transaction details. There will be an option to print invoices.
3. FAQs
4. T&Cs
5. Privacy Policy
6. Help and Feedback
7. Delete Account
8. Logout



Employer – User Authentication and Registration

Signup

After the splash screen, users will be re-directed to the Sign-Up or Sign-In screen from where they may opt to Sign Up. Doing so will re-direct them to the Sign-Up screen of the application.

Fields	Validation	Example
First Name	This field will only accept Alphabets as input. The field will be validated to accept a string.	John
Last Name	This field will only accept Alphabets as input. The field will be validated to accept a string.	Doe
Email Address	This field will accept Alphabets, Numbers, and Symbols. The standard email validations will also apply i.e. Email addresses consist of a local part, the "@" symbol, and the domain respectively.	Johndoe94@gmail.com
Phone Number	This field will accept Numbers Only.	+1234567899
Extension	This field will accept numbers only (Optional)	2343
Employer's Name	Alphabets only	XYZ Facility
Address	This field will accept Alphabets, Numbers, and Symbols.	Robert Robertson, 1234 NW Bobcat Lane, St. Robert, MO 65584
EIN#	This field will accept Numbers Only.	1234
Website	This field will accept alphanumeric values.	www.mycompany.com
Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@
Confirm Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@

Verify Email Address

For email verification, the user will receive a code (OTP) on their email address. The user will enter the code and verify the email.

Digital Signature

After the verification of the email, the Employer will submit their digital signature to the platform.

Setup Profile

Users/Provider will set up their profile after all these steps. This process can be skipped also and can be fulfilled later.

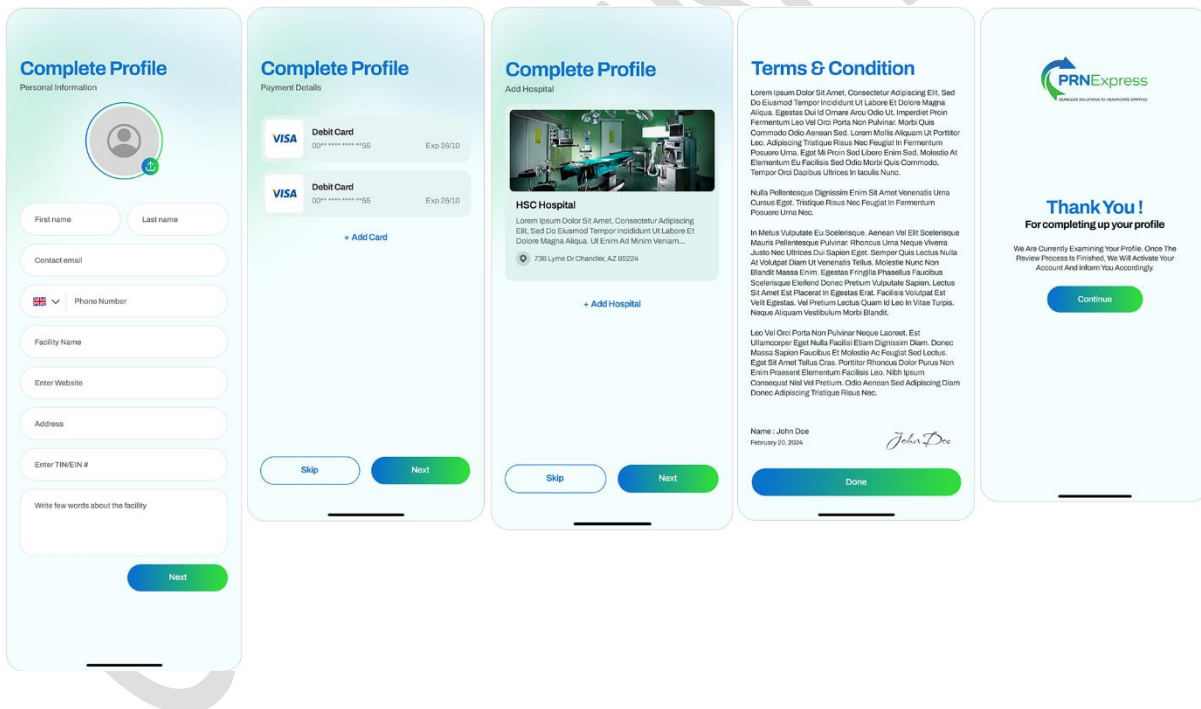
Bio/Summary

1. Upload Photo; **Optional**
2. Description; **Text field**
3. Upload document; **Optional**

Facility

1. Name
2. Description
3. Image
4. Address
5. Type
6. Size
7. EMR; **dropdown**

Users will have the option to add multiple Facility also.



Complete Profile
Personal Information

First name Last name

Contact email

Phone Number

Facility Name

Enter Website

Address

Enter TIN/EIN #

Write few words about the facility

Next

Complete Profile
Payment Details

VISA Debit Card

VISA Debit Card

+ Add Card

Skip Next

Complete Profile
Add Hospital

HSC Hospital

+ Add Hospital

Skip Next

Terms & Condition

Done

Thank You!
For completing up your profile

Continue

Sign In

Users can log in to the system using their email and password.

Fields	Validation	Example
Email Address	This field will accept Alphabets, Numbers, and Symbols. The standard email validations will also apply i.e. Email addresses consist of a local part, the "@" symbol, and the domain respectively.	Johndoe94@gmail.com
Password	This field will accept Alphabets, Numbers, and Symbols.	Johnabc111@

Forget Password

If a user forgets the password, the user will enter an email address, and an email will be sent to the user containing the OTP. The user will enter the OTP and reset the password.

CONFIDENTIAL

Job Application – Providers Applications

Pending

- Applications submitted by providers for jobs will be displayed in this section.
- Two statuses will be assigned to these listings: "Pending" and "Verified".
- "Pending" status indicates that the provider's profile is under review by the admin (PRN).
- "Verified" status signifies that the provider's profile has been approved by the admin.
- Facilities have access to provider profiles, where they can view comprehensive details.
- Additionally, facilities can download provider CVs from the profile page.
- Facilities can place an offer to the provider if the status is "Verified".
- A "place offer" button will be available on the listing for facilities with the "Verified" status, allowing them to initiate a contract.

Contract Initiation

Contract Initiation starts with a form in which the following details will be taken,

Fields	Validation	Example
Start Date	The date will be picked from the date picker	March 28, 2024
End Date	The date will be picked from the date picker	March 28, 2024
Hourly Rate	Input Field can only take numeric values	\$10
On Call Rate	Input Field can only take numeric values	\$20
Overtime Rate	Input Field can only take numeric values	\$10
Benefits (Can be multiple)	The Employer can add multiple benefits	Travel Benefits
Contract Terms	Text area available for the Employer to input the contract terms	

- Employer can select their saved contracts and amend where needed.
- After completing the form, the Employer can preview the contract.
- If adjustments are desired, the Employer can make changes accordingly.
- Once satisfied, the Employer submits the contract.
- The contract is then sent to the provider.
- Employer and provider can negotiate contract terms via chat if necessary.
- Employer can easily edit and submit revised contracts.
- The revised contract is received by the provider.
- The provider has the option to accept or reject the contract.
- If accepted, the application appears in the "Accepted" tab.
- If rejected, it shows in the "Rejected" tab.
- Once accepted, the provider is hired for the job.
- The job is listed in the "Ongoing" tab on the Jobs screen.

- The provider is listed in the staff list.

Offer

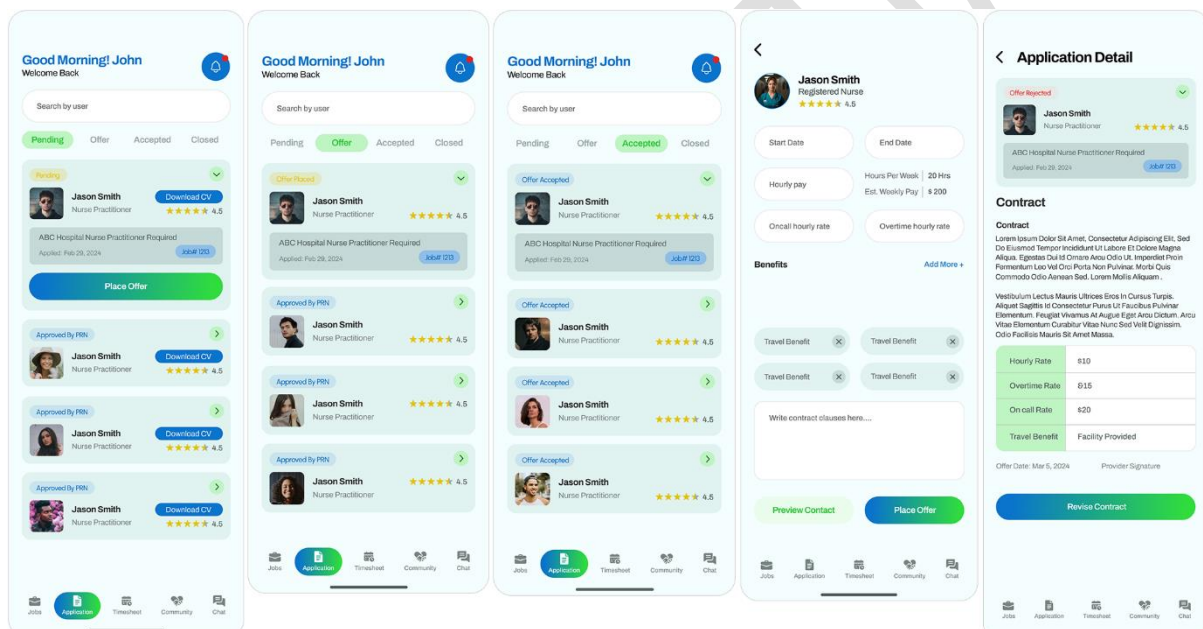
The job applications featured in this section are those for which the Employer has already initiated contracts. These applications remain in this listing until contract negotiations are complete. Once accepted or rejected by the provider, the application will be appropriately categorized under the "Accepted" or "Rejected" tabs.

Accepted

As the provider accepts the contract, it will be listed in the accepted section with all the details including the job and provider. It will provide the option to chat with the provider and rate and review their services.

Closed

All the completed and rejected jobs will be listed here with all relevant information.



Job Module

Create Job

As the employer initiate to create a new job, the employer will select the range of dates for job using the calendar interface either by sliding or tap on specific date. The tap option will select/unselect the specific date. After that the employer will have a form for it the following details will be required to create the job,

Fields	Validation	Example
Job Number	System-generated job numbers can be alphanumeric	March 28, 2024
Job Type	Dropdown selection	Locum Permanent
No. of Positions	Numeric Values	5
Facility	There will be a checklist, for multiple selections.	Xyz Facility
Job Description (Short)	It will be a text area	Description About job
Job Description (Long)	It will be a text area	Description About job
Shift Type	There will be a check list, for multiple selections.	Day/Night
Est. Start Date	Auto-filled, selected from the calendar	March 28, 2024
Est. End Date	Auto-filled, selected from the calendar	April 20, 2024
Est. Hourly Pay	Input field, accept numeric values	\$10
Est. Hours Per Week	System-generated, numeric value	20hrs
Est. Weekly Pay	System-generated, numeric value	\$100
Specialty	It will be a Dropdown.	Nurse Practitioner
Degree	It will be a Dropdown. Only can select one	MBBS Degree
Skills	It will be a Dropdown. Multi-select	Dressing, anesthesia
Medical License	It will be a Dropdown. Multi-select	License#12345 Nurse Practitioner
Other Requirements	It will be a text area	Description
Benefits	It will be a Dropdown. Multi-select	Travel, Lodging, Automobile and Others
Malpractice Insurance	Check button to " Buy Malpractice Insurance " Check button to "Own Malpractice Insurance"	If the user choose, Own, then the uploaded document goes for verification by PRN.

Malpractice Insurance

As mentioned above, there will be selection for users to select. If the user selects **Own Malpractice Insurance**, then the user will upload the pictures as proof for Admin verification.

If the user select **Buy Malpractice Insurance**, there will be link available that will redirect users to page where they can view the T&Cs and Costing for that. The form will be submitted with that and user don't have to pay for that right now but the payments will be included in the invoices later.

Jobs

Job Listings

List View

There will be job listings available, The employer can view the job with job title, job type, date, Facility name, and short job description.

Calendar View

To improve the visualization and management of open and ongoing positions, our system have a calendar view that provides week and month views, offering a comprehensive and organized display of jobs. The week view provides a detailed layout of open and ongoing jobs/positions for each day, including job details and required roles, while the month view offers a broader overview, highlighting which days have open and ongoing jobs. Users can easily switch between these views using tabs or buttons, and color coding helps denote various statuses of jobs.

Individual editing of positions on specific days is enabled for employers, allowing for real-time updates and ensuring accurate and up-to-date scheduling. Editable fields include position titles, shift times, and required qualifications, with permissions ensuring that employers have full control over editing, while providers have limited capabilities based on their permissions.

Open

All jobs that are open for providers to apply for will be listed here.

Open Job Detail

The job detail is a crucial part of any job listing, as it provides potential applicants with information about the role, responsibilities, qualifications, and any other relevant details.

The Employer will add the jobs through their dashboard and it will be available for the providers.

1. Job number
2. Employer Name
3. Facility
 - a. Name
 - b. Image
 - c. Type
 - d. Description

- e. Location
- f. EMR
- 4. Job type
 - a. Temporary
 - b. Staff
- 5. Specialty
- 6. Degree
- 7. Skill
- 8. Job Description; ***descriptive***
 - a. Short
 - b. Long
- 9. Job Requirements; ***descriptive***
 - a. Licenses Required
 - b. Other Descriptions
- 10. Shifts to Work; ***anyone selected***
 - a. Morning
 - b. Day
 - c. Night
 - d. Weekend
 - e. On-Call
- 11. Duration; ***EST start and end date***
- 12. Estimated Hourly pay
- 13. Estimated Weekly pay
- 14. Hours Per Week
- 15. Cancellation Policy; ***description***
- 16. Benefits
 - a. Travel benefit
- 17. On-call requirements
- 18. T&C for Employment

The Employer will have to option to edit and delete any particular job along with the creating rights.

Ongoing

All the jobs are listed here on which the providers are hired by facilities after complete verification and the job is in progress.

Ongoing Job Detail

In the ongoing job detail, there will be two tabs one is info and the other is staff.

Info Tab: All the job details will be accessible here same as in open jobs.

Staff Tab: A list of hired staff for the job will be available here, enabling the Employer to manage them. From this interface, they can view the contract terms accepted by the provider as well as the provider's timesheets. The Employer has the authority to review these timesheets and can either approve or reject them. In the event of rejection, the Employer must provide a reason, which is then submitted and accessible to both providers and the Employer in the form of logs.

Hire Staff On Replacement

Employers have the option to rehire or assign a provider who has previously worked with the same employer and possesses a similar specialty. A list of all available providers is displayed, allowing the employer to easily assign a provider by dragging and dropping them into the desired position. This can be done on days when the originally hired provider is unavailable. Employers will use a calendar interface to select the dates for hiring. Once the dates are chosen, the employer can send a contract, placing the provider in a pending status until they accept or reject the offer.

Calendar: In this tab, the facility can view the calendar of the job. The calendar will be specific to that job and dates will be on which the jobs are created.

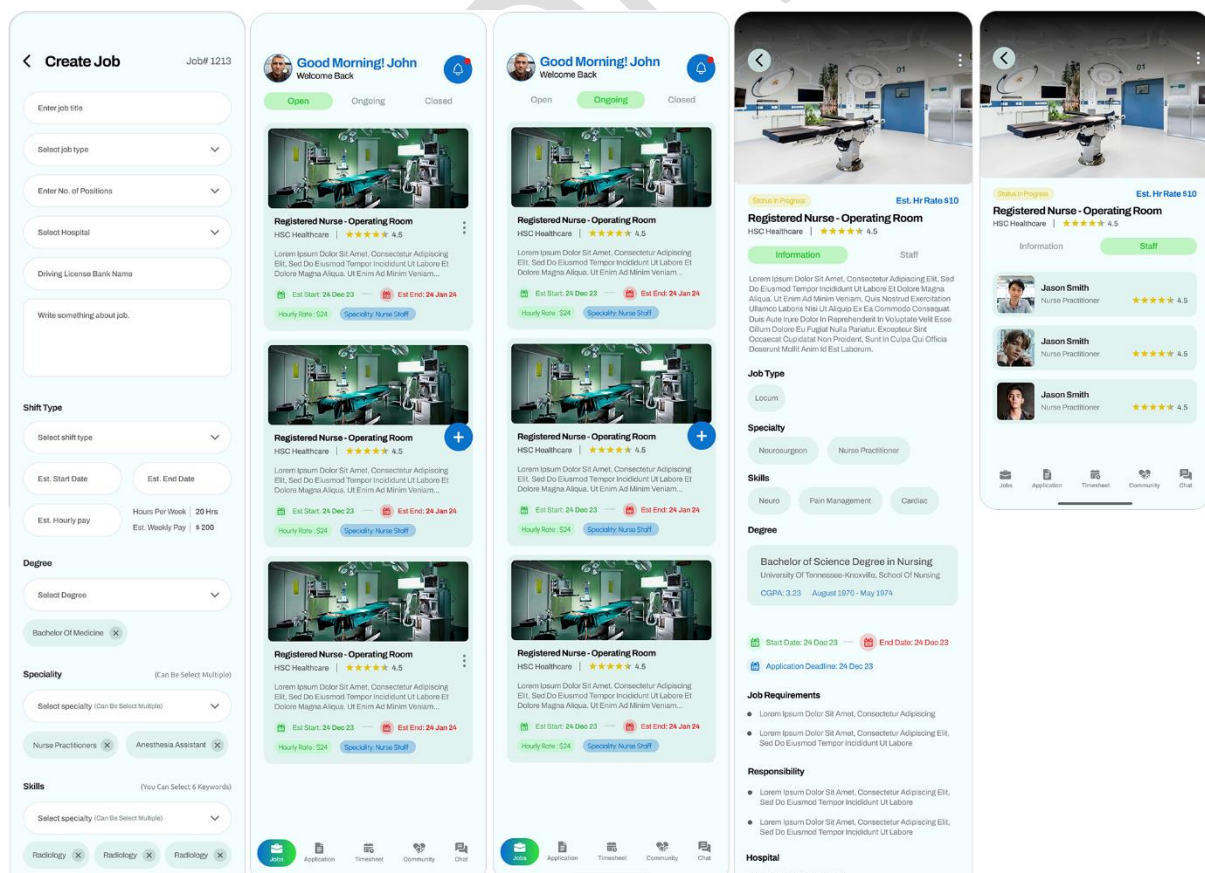
There will be a specific filter to select the staff hired on the job from where the employer can view the calendar with dates specific to the staff who is hired on the dates.

Closed

The jobs that are completed or rejected by the providers will be listed here.

Duplicate Job Option

An option will be available to duplicate an existing open or ongoing job, providing employers with a convenient way to create a new job with the same details. When the employer selects the duplication option, they will be presented with a calendar view to choose the dates for the new job. Following this, a pre-filled job form will appear, allowing for any necessary edits before finalizing and creating the new job.



The collage displays the following app screens:

- Create Job Form:** A screen for creating a new job with fields for job title, type, number of positions, hospital, license name, and a description. It also includes sections for Shift Type, Degree, Specialty, and Skills.
- Job Listings:** A screen showing a list of job postings for 'Registered Nurse - Operating Room' at 'HSC Healthcare'. Each listing includes a rating, estimated hourly rate, and a 'Duplicate' button.
- Job Details:** A screen showing detailed information about a specific job, including the job type, specialty, degree, start/end dates, application deadline, and job requirements.
- Staff Selection:** A screen showing a list of available staff members, including their names, ratings, and specialties, for selection.

Community Module

There will be a dedicated module for the community for users to share their views by creating posts.

The community allows users to engage in discussions, share experiences, and exchange valuable insights. Users can interact via comments. Users will have the following options in the community:

Post

Users can create and view posts to initiate discussions. For creating, users can add text for the posts with attachments (video and photo).

Like and Comment

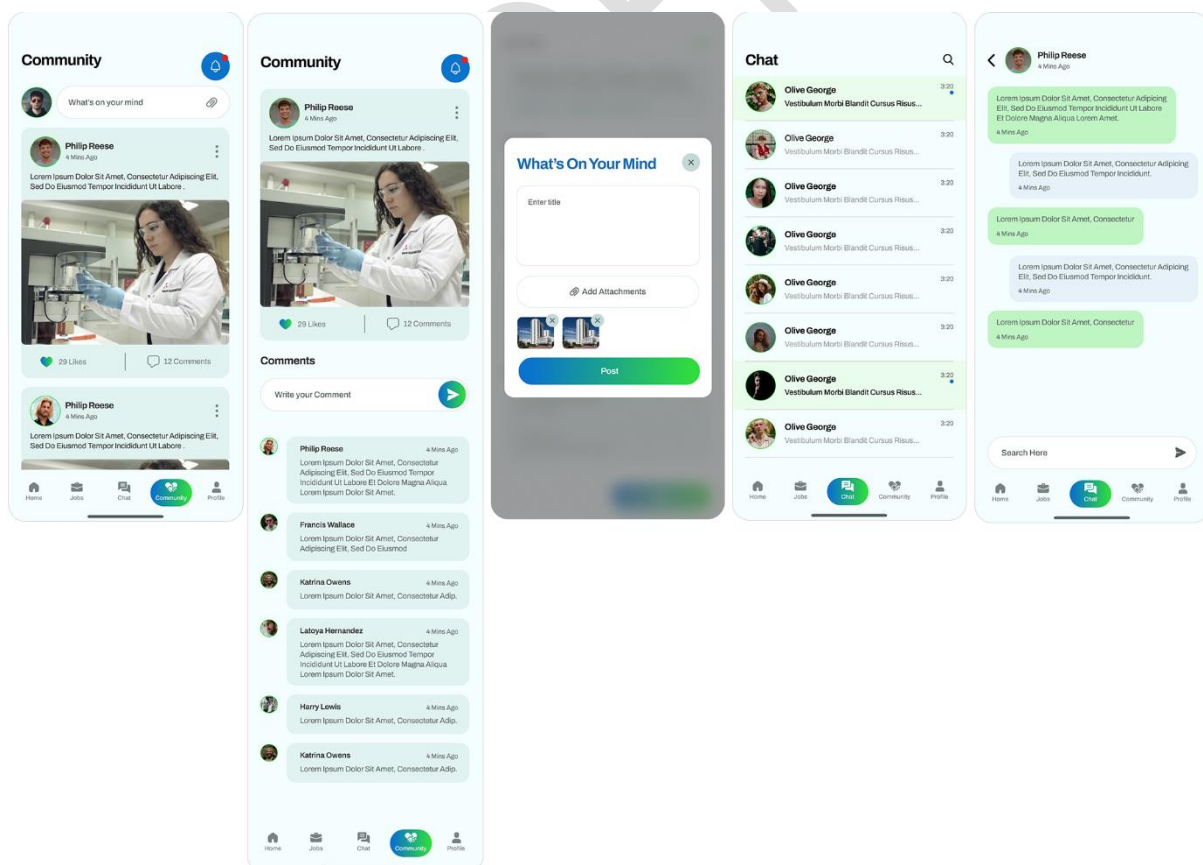
Users can participate in existing posts by liking a post and posting comments and replies.

Report a Post and Comment

They can also report any inappropriate or abusive posts and comments.

Chat

Facilities can chat with the Providers/Organizations as they hire providers on the job posted. They get access to chat. The facilities can send audio, video, and document attachments in the chat.



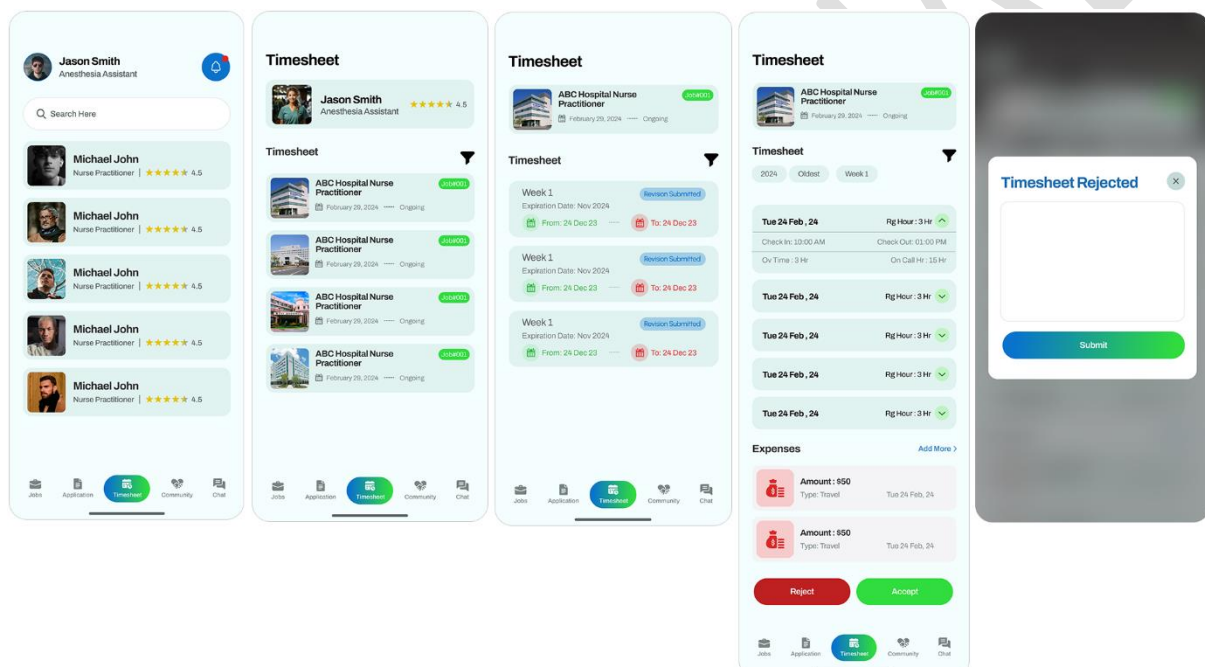
Timesheets

The timesheet module will list all the staff/providers hired by the Employer. The Employer can view the completed timesheet created by the system.

The timesheet will be created for every provider with job records and week-wise timesheet reporting. The record will be created with check-in and check-out entries that help to calculate working hours and listing of additional expenses as well.

As a Employer, they have the option to approve or reject the timesheet after that only the PRN (platform) will release the payments for the services.

The system will maintain logs for timesheet submissions and rejections, which will be displayed on the timesheet detail screen.



My Profile

Bio

Facilities can manage their profiles created while registering. If facilities skip this at that stage, they can set up from the profile section or edit information too.

Edit Profile

The facilities can edit profile information during the registration process and can update the information except the email address and username.

Settings

1. Change Password
2. Billing & Payment Processing
 - a. Total
 - b. Transaction History
 - i. All paid and unpaid invoices will be available here.
 - ii. For unpaid invoices, there will be

- iii. There will be an option to print invoices.
- 3. Employer Users
- 4. Static Content Management
 - a. Employment Contracts
 - b. Malpractice Policy
- 5. FAQs
- 6. T&Cs
- 7. Privacy Policy
- 8. Help and Feedback
- 9. Logout

Billing & Payment

The screen will feature two tabs: "Paid" and "Due". In the "Paid" tab, invoices that have been settled by the Employer will be listed, while the "Due" tab will display invoices awaiting payment.

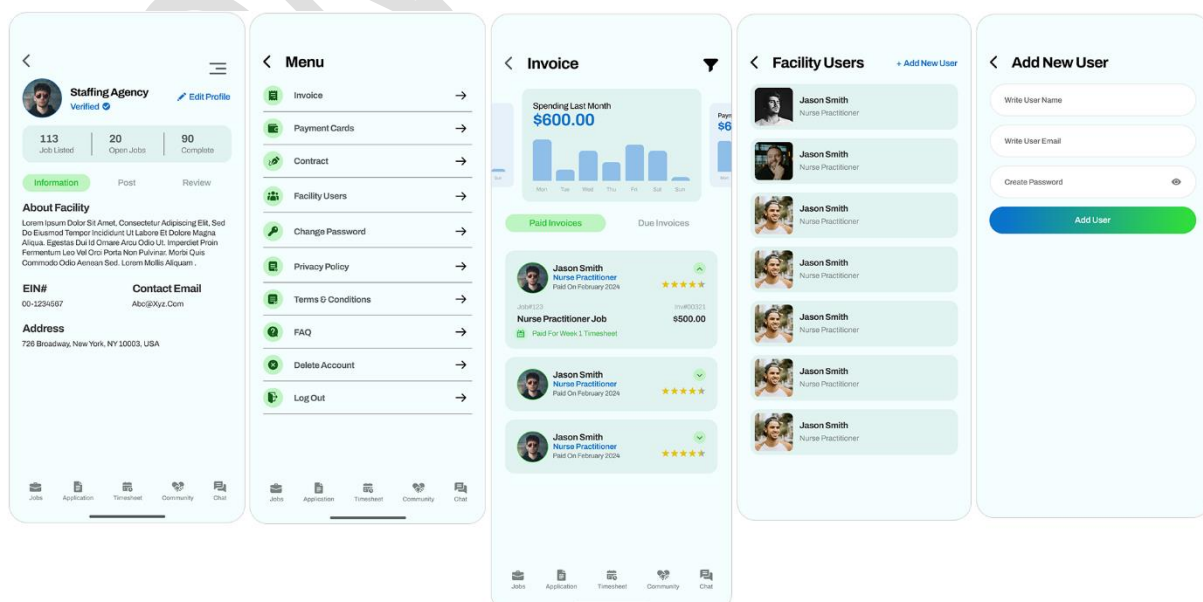
To settle an invoice, the Employer can either tap the "Pay" button for individual invoices or select multiple invoices simultaneously. Upon selection, the app will prompt the Employer to choose the payment card from which they wish to settle the invoice.

(That is depend upon the third party which will decide later)

Employer User

Users can add individuals in their Employer side to oversee operations. In the settings, facilities have the option to add a new user. They can view a list of existing users and submit a form to add a new user, providing the required details such as name, email, and password. Subsequently, the provided credentials will be dispatched to the user's email, allowing them to log in to the application.

Notifications will be received to the existing users when there will be any new user added by the employer.



Notifications

Facilities will receive notifications for queries related to jobs, and posts in the community allowing them to stay engaged and respond promptly.

Notification Instances for Employer Interface:

New Job Application Notification: Notification informing the Employer about the new job application received.

Job Application Status Change Notification: Notification informing the Employer about the status change of a job application (e.g., pending, accepted, rejected).

Contract Acceptance/Rejection Notification: Notification informing the Employer/provider about the acceptance or rejection of a contract.

Timesheet Submission Notification: Notification to the Employer/provider upon approval or rejection of a timesheet.

Job Completion Notification: Notification indicating the completion of a job by the provider.

Comment on Post Notification: Notification indicating that there is a new comment on the Employer's post

Invoice Notification: Notifications regarding Invoice, payment processing, and transaction.

System Updates and Maintenance Notifications: Notifications about system updates, scheduled maintenance, and any new features added to the platform.

These notifications serve to keep users informed about relevant actions, updates, and events within the Employer interface, enhancing user experience and engagement.

Admin Panel

Dashboard

The dashboard will provide all quick stats to the admin like total users; providers and facilities, total jobs posted, total providers hired, total payments, etc.

Provider Management

Admin will be able to manage the users who have registered themselves on the site.

Admin will:

1. View all users on the platform.
2. Search and Sort users.
3. View, edit, and delete users.
4. View all contracts received.
5. Can approve or reject the registration requests.
6. Will verify the providers.

Provider Verification

The admin will verify providers based on the information provided during signup on the platform. Verification will occur bi-annually. Additionally, the admin has the option to notify providers about the ongoing verification process and completion. Once verified, providers can continue using the app.

Employer Management

Admin will be able to manage the users who have registered themselves on the site.

Admin will:

1. View all users on the platform.
2. Search and Sort users.
3. Add, edit, and delete users.
4. View all contracts created.
5. Can approve or reject the registration requests.

Data Fields Management

Admin will manage (add, edit, delete) all the following fields data,

- Degree
- Specialty
- Skills
- Job Type
- Shift Type
- EMR
- Benefits
- Expenses

Jobs Management

Admin can view all jobs listed on the platform on the admin panel as well. Admin will have an option to activate and deactivate it.

Admin can view;

1. Open Jobs with all the details and the applications received on the Jobs
2. Ongoing Jobs and the staff details that are hired on the job
3. Daily report for open applications with their posted date to calculate the age of the job.
4. Daily report on offers placed on jobs.

Timesheets

- The administrator has the capability to oversee all timesheets associated with each Employer in the system.

- Timesheets are systematically organized and categorized based on their respective facilities, simplifying management for the administrator.

- Upon approval of timesheets, the administrator promptly initiates payment to providers and generates invoices for the respective facilities.

(Depends upon the Payment Integration)

- This structured approach ensures efficient handling of timesheets, timely payment for providers, and seamless invoicing for facilities within the platform.

Invoices

- In the admin panel's invoice feature, all invoices are displayed comprehensively, offering administrators a centralized view of financial transactions.

- The intuitive interface facilitates easy navigation through invoices, supported by a variety of filters for refined search options.

- Administrators can filter invoices based on specific criteria such as invoice date, invoice number, Employer name, provider name, invoice status, and amount.

- This meticulous organization empowers administrators to efficiently manage invoices and track payment statuses.

- Administrators can promptly address any outstanding financial matters, ensuring seamless operations within the platform.

- With this robust invoicing feature, administrators can maintain transparent financial oversight, promoting accountability and efficiency.

Community

There will be a dedicated module for the community for admin also operated through the admin panel to share their views by creating posts.

The community allows the admin to engage in discussions, share experiences, and exchange valuable insights. The admin can interact via comments. The admin will have the following options in the community:

Post

Admin can create and view posts to initiate discussions. For creating, the admin can add text for the posts with attachments (video and photo).

Like and Comment

The admin can participate in existing posts by liking a post and posting comments and replies.

Report a Post and Comment

They can also report any inappropriate or abusive posts and comments.

Disputes

Admin can view all the disputes from both types of users. Admin can give their response on any particular entry also.

Help & Feedback

A list of received feedback will be available, allowing administrators to respond to user feedback which will be received to the users to their registered email addresses.

Manage Static Content

Admin will manage (add, edit, delete) the static content for the below-mentioned pages:

1. FAQs
2. Privacy Policy
3. Terms and Conditions

CONFIDENTIAL

Technology Stack

APP TYPE

- Hybrid Applications (Android and iOS)
- Web Based Platform (Website)

TECHNOLOGY

- Programming Language (Hybrid Android & iOS)
 - Frontend: React Native
 - Backend: PHP, Laravel
 - Database: MySQL
 - Website: React JS
- Design Tools
 - Figma
 - Adobe Illustrator
- Development Tools
 - Android Studio
 - IDE(Android)
 - XCode IDE (iOS)
- Platforms
 - Android (All Supported Versions)
 - iOS (All Supported Versions)+

ADMIN CONSOLE

- Programming Language (Web Admin Panel)
 - PHP(HTML5,CSS3,Javascript)
 - JSON (Data Sync Between Platforms)
 - MySQL Database
- Development Tools
 - Visual Studio Code
- Platforms
 - Web (All Compatible Browsers)
- Mobile/Tablet Compatibility

Agreement

By affixing our signatures below, we formally approve the scope outlined in this Functional Specification Document (FSD). We have thoroughly reviewed and agreed upon the project's objectives, requirements, and boundaries as detailed herein. This approval signifies our collective understanding and acceptance of the project scope, serving as a guiding framework for all subsequent development activities.

To be filled by Client

Full Name: Joe Meyer & Cindy Meyer

Company Name: PRN Express

Date: May 17, 2024

Signature

CONFIDENTIAL